



VOLUNTEER CRIMINAL HISTORY CHECK FORM PLEASE RETURN COMPLETED FORM TO YOUR CHILD'S SCHOOL	Volunteer: Check if NEW <input type="checkbox"/> For priority processing
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As a prospective volunteer of the Utica Community Schools, I understand that it is the school district's policy to secure Conviction Criminal History information as part of their screening process using the information provided below:

PLEASE PRINT CLEARLY **School Year**
(All requested information must be completed) 2023-2024

NAME: _____
 LAST *(as shown on your license)* FIRST *(as shown on your license)* Middle Initial

Maiden Name/Names Previously Used: _____

Daytime Phone: _____ Other Phone: _____

Birthdate: _____ Race: _____ Gender: _____

MICHIGAN Driver's License No: _____ (State ID not accepted)

School Name _____

Student(s) Name: _____ Student(s) Grade: _____

Volunteer For: _____
 (List teacher, activity, specific fieldtrip and **date attending**)
Please submit 2 weeks prior to activity

<p>Please be advised that if you have been convicted of a FELONY, volunteer activity will be restricted.</p> <p>Have you ever been convicted of a felony? _____ Yes _____ No</p> <p>Are there any felony charges currently pending against you? _____ Yes _____ No</p> <p>If yes, please explain the nature of conviction and date of conviction:</p> <p>_____</p> <p>_____</p>	
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I understand that the above information is required by the Central Record Division of the Michigan State Police in Lansing, Michigan. I authorize Utica Community Schools to utilize the above information for the sole purpose of obtaining a conviction only criminal history file search.

Signature _____ Date _____